

# TISSINGTON AND LEA HALL PARISH COUNCIL

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FB: Tissington and Lea Hall Parish Council

1st April 2018

## To The Chairman and Members of Tissington and Lea Hall Parish Council

Dear Councillors

You are summoned to attend the Parish Council meeting of Tissington and Lea Hall Parish Council to be held at **Tissington Village Hall** on Monday 9<sup>th</sup> April 2018 at 7.30 pm.

1. Welcome and apologies for absence
2. Minutes of meeting held on 29<sup>th</sup> January 2018
3. General Business:
  - a. Local Project Fund: Update Invoice from Tissington Estate
  - b. Church Fete band, Booked
4. **Audit Process & Procedure Annual Review:** Yearly requirement
  - a. The councillors need to agreed and approve the Annual Governance Statement as in section 1.
  - b. Adoption of Standing Orders: Approval needed
  - c. Financial Regulations: Approval needed
  - d. Equal Opportunity Policy: Approval needed
  - e. Tissington & Lea Hall Parish Council Insurance Review: Approval needed
  - f. Parish Clerk Employment Contract: Review and Approval require
5. Financial Report :
  - a. Financial report 1<sup>st</sup> Feb – 31<sup>st</sup> March 2018
    - i. Appendix: Bank statement and matching cheque book status.
  - b. Clerks wages for February/March: Cheque no 432: £280.22
  - c. Local Project Fund Tissington Estate: Cheque no 433: £900.00
  - d. Peak Parishes Forum subscription: Cheque no 434: £6.00
  - e. DALC subscription: Cheque no 435: £65.11
  - f. Precept 2018/19: application sent 16<sup>th</sup> January 2018
6. Audit 2018
  - a. Audit 2018 Certificate of Exemption form – to be signed
  - b. Accounting Statement approval
  - c. Engage Janice Jackson for internal audit
7. Planning Application: No new applications recieved
8. Village Highways/Tissington Estate business:
  - a. Defibrillator: Installed, training update – VET scheme
  - b. Village Web Site & Facebook page: Update
  - c. Speed restriction on A515 Tissington cross-road, extension of double white lines.
  - d. Passing Places on Bent Lane/road closure at Ford - rejected
9. TMP (Tissington Traffic Management Plan) General Update
10. Discussion points:
  - a. Open Gardens: 22<sup>nd</sup> July
  - b. Village Litter Pick

Next Meets: Monday 9<sup>th</sup> April AGM followed by general meeting  
Monday 11<sup>th</sup> June Monday 30<sup>th</sup> July