

# TISSINGTON AND LEA HALL PARISH COUNCIL

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FB: Tissington and Lea Hall Parish Council

1<sup>st</sup> April 2017

## To The Chairman and Members of Tissington and Lea Hall Parish Council

Dear Councillors

You are summoned to attend the Parish Council meeting of Tissington and Lea Hall Parish Council to be held at **Tissington Village Hall** on Monday 24<sup>th</sup> April at 7.30 pm.

1. Welcome and apologies for absence
2. Minutes of meeting held on 13<sup>th</sup> February 2017
3. General Business
  - a. Drains survey and sweep: Sharploew Cottages – Severn Trent Water have attended; follow up with DDCC, as it's the road drains that need clearing.
  - b. Drainage an issue at the bottom of Church drive, Sir Richard has reported this to STW case No: 2002965710.
4. **Audit Process & Procedure Annual Review:** Yearly requirement
  - a. The councillors need to agreed and approve the Annual Governance Statement as in section 1.
  - b. Adoption of Standing Orders: Approval needed
  - c. Financial Regulations: Approval needed
  - d. Equal Opportunity Policy: Approval needed
  - e. Tissington & Lea Hall Parish Council Insurance Review: Approval needed
  - f. Parish Clerk Employment Contract: Review and Approval required
5. Financial Report :
  - a. Financial report 1<sup>st</sup> Feb – 31<sup>st</sup> March 2017 –
  - b. Clerks wages for Feb/March: 1<sup>st</sup> April 2017 Cheque no: 418 £280.22
  - c. End of Lease Playing Area payment: Cheque no: 419 £26.47
  - d. DALC annual subscription fee: Cheque no: 420 £63.90
  - e. Preparation for upcoming yearly Audit submission
6. Planning Application: None received for this period.
7. Village Highways/Tissington Estate business:
  - a. Village phone box: Refurbish with coat of paint. Request submitted. This work is tendered out to contract, so it should happen in summer, but BT cannot give a date. Clerk gave them the dates of Well Dressing; however, they were still insistent that they cannot control the timing.
  - b. Man Holes: The Street/Rakes Lane – Ongoing, clerk to follow up
  - c. Playing Field – Termination of contract, clarification on terms.
  - d. Footpath Wibben Hill Farm – Material supplied by PP, MH to install new style.
  - e. Defibullator: Clerk to update
8. TMP (Tissington Traffic Management Plan)
  - a. General Update
9. Discussion points:
  - a. Village Web Site & Facebook page: Update
  - b. Church Fete: Osmaston Band Booked
  - c. Elections 4<sup>th</sup> May: 1 County Councillor for Dovedale Division, sign displayed on 28<sup>th</sup> March.
  - d. Signage lorries on small village roads: Damage to verge on Sawpit Hill

Next Meets: Monday 24<sup>th</sup> July  
Monday 11<sup>th</sup> September