TISSINGTON & LEA HALL PARISH COUNCIL

www.tissingtonandleahallparishcouncil.weebly.com
Clerk to the Council: Mrs Brenda Kirkham – Email: tissingtonclerk@gmail.com – Tel: 07916 298107

Minutes of the Annual Parish Council Meeting held remotely on Monday 20 July 2020 at 7.00 pm

Present: Cllr Chris Carr (Chair); Cllrs: Sir Richard FitzHerbert (Vice -Chair); Cllrs: Stuart Naylor; Nigel Edwards-Walker; John Etches. Rev Carollyn McDonald. Clerk: Brenda Kirkham

Item	Details	Action
1	**Welcome & Apologies** The meeting began with one minute's silence in memory of the previous Parish Clerk, Joanne Poitevin, who had served the Parish Council for over 10 years. Cllr Carr welcomed everyone to the meeting. There were no apologies.	
2	**Declaration of Interests** Cllr FitzHerbert expressed an interest as a District Councillor.	
3	**Election of Chair of the Parish Council** Cllr FitzHerbert proposed that Cllr Carr continue as Chair, this was seconded by Cllr Etches.	
4	**Election of Vice-Chair of the Parish Council** Cllr Carr proposed that Cllr FitzHerbert continue as Vice-Chair, this was seconded by Cllr Etches.	
5	**Approval of Minutes** The Council resolved to approve the minutes of the last meeting held on the 11 May 2020 as a true record of that meeting.	
6	**Matters arising from the last meeting** All items were on the agenda.	
7	**General Business** a) <u>New Bench</u> The Council resolved to purchase a new bench to be installed near Highway Cottage. The bench would bear a plaque in memory of Joanne Poitevin, the previous Parish Clerk. Cllr FitzHerbert stated that he would be able to contribute £200-£250 from the District Council's Local Project Fund. It was also felt that some residents would also like to contribute towards the cost of the bench in Jo's memory. Any shortfall and maintenance of the bench would be the responsibility of the Parish Council.	
8	**Financial Report** a) <u>Website Accessibility Check</u> The Clerk reported that under new Public Website Accessibility requirements the Council needed to carry out an accessibility check on their website and produce a report before the 23 September 2020. The Clerk to report back on progress at the next meeting. b) <u>Online Banking</u> The Clerk had taken some advice from DALC regarding online banking. It was acceptable for the Clerk to make online payments providing these had been approved by the Council. Legally the Council should have financial regulations in place. This matter would be brought to the next meeting. c) <u>Financial Statement</u> The balance in the bank was £6,511.16.	Clerk Clerk

	d) Items for approval and payment at this meeting The Council resolved to approve the following items for payment: Janice Jackson (Internal Audit) 20.00 Peak Park Parishes Forum 6.00 Clerk's Salary 184.84 Clerk's Expenses 17.02 HMRC 22.40	Clerk
9	**Planning Application:** There were no planning application for consideration at this meeting.	
10	**Village Highways/Tissington Estate Business** a) Flatts Lane repair of Potholes Some potholes on Flatts Lane had been repaired, but some had been missed. Clerk to report again. b) Manhole on The Green The contractors who had been working in the village had now levelled up the manholes. c) Cleaning out of Cattle Grid village end of the Avenue Councillors reported that all 5 cattle grids in the village needed to be cleaned out. Clerk to report. The fence near the cattle grid at Lea Cottage had not been repaired. Cllr FitzHerbert to supply photo, Clerk to report. d) Bushes/Trees on A515 above Tissington Gates Councillors were concerned about poor visibility due to overgrown hedges when vehicles were exiting the Gates. Cllr Naylor to cut back and also look at an area near the Rakes Lane exit. e) Complaints about large stones hidden in the grass The grass around some large stones in the village was took long, meaning the stones were obscured. All residents to be encouraged to cut the grass near their properties. Cllr FitzHerbert to obtain a quote for cutting of verges. f) Missing 'Give Way' sign at the end of the Avenue Clerk to follow up.	Clerk Clerk RF Clerk SN RF Clerk
11	**Other Matters** A drain outside Fern Cottage has collapsed. Clerk to report. Rev Carollyn informed the meeting that Joanne's funeral would be on Thursday 30 July at 10 am. Only immediate family would be allowed around the grave, but others could meet in the churchyard, social distancing must be maintained.	Clerk
12	**Date of Next Parish Council Meeting** This was arranged for Monday 14 September 2020 at 7 pm.	

Signed …….. Dated ……