

# TISSINGTON AND LEA HALL PARISH COUNCIL

## Minutes of the meeting held on 4<sup>th</sup> April 2016 at Tissington Village Hall

**Present:** Chairman: Chris Carr, George Maxwell, Stuart Naylor, Vice Chairman: Sir Richard Fitzherbert

**Apologies:** John Etches

**Clerk:** Joanne Poitevin.

**2145 Declaration of member's interest:** Sir Richard declares his position as a DDC councillor. Chris Carr as a Peak Park Member

**2146 Minutes of the meeting on:** 8<sup>th</sup> February 2016 were circulated and signed as correct. The minutes are to be sent to the parish magazine.

**2147 Raised points from last meet:**

- **Severn Trent Water:** Clerk to report a sewage overflow behind the Kindergarden, whenever there is heavy rainfall
- **Bins on Chapel Lane:** The council set a budget of £200 to tidy up the area where the Bins are placed on the corner of Chapel Lane opposite the caravan site. The estate will design a small tidy area which will locate the bins, and stop them falling over in high winds. This is now in progress.

**2148 Finance:**

1. The table below defines finances for February & March 2016 presented to the councillors:

Date	Chq No	Item description	In	Out	Balance
		Opening Balance			<b>£4139.82</b>
	401	J Poitevin Clerks Wages		£293.30	£3846.52
	402	Playing field rent		£115.00	£3731.52
	NA	Vat Re-imburement	£99.00		£3830.52
					<b>£3830.52</b>

The clerk presented the councillors with the financial report which was approved.

**2. Cheques Presented for Signature:**

- a. Clerks wages for February & March: Chq no: 403 £294.31
- b. Dalc subscription renewal: Chq no: 404 £6.00
- c. All Cheques Approved and signed

**3. Accounts Business:**

- a. John Etches name needs to be added to the cheque book signature portfolio of the Parish Council.

**4. Audit 2015/16:**

- a. The completed Audit forms were presented to the councillors for approved, along with a summary of the Parish Council financials for the year ending March 2016.
- b. The top line values are as follows:

	2014/15	2015/16
Total Balances at year start	3455	4100
Add Precept amount	2292	3000
Add all other incoming	1238	1208
minus staff cost	1280	1572
minus all other expenses	1605	2906
Balances for year end	4100	3830

Balance brought forward 1 <sup>st</sup> April 2015	£4100
Income during the year	£4208
Sub-Total	£8308
Less Expenditure	£4478
Closing bank balance on 31 <sup>st</sup> March 2016	£3830
Less non presented cheques	none
Closing balance in cheque book on 31 <sup>st</sup> March 2016	£3830

1. Note: That the end of year figure of £3830 agrees with the end of month sum in the bi- monthly financial report. This is a report the clerk presents at every meeting.
2. The Councillors approved the Audit report and requested the Clerk to complete the required procedure.
3. **Audit Process & Procedure Annual Review:**
  - a. Adoption of Standing Orders: Approved
  - b. Financial Regulations: Approved
  - c. Equal Opportunity Policy: Approved
  - d. Tissington & Lea Hall Parish Council Insurance Review: Approved
  - e. Parish Clerk Employment Contract: Reviewed and Approved

**2149 Planning:** No new applications have been received in the last two months.

#### **2150 Tissington Parish Business**

1. **Church Fete:** The date of the Church Fete is 24<sup>th</sup> July 2016. The Osmaston Town Band have been booked, the clerk has complete the forms on receipt.
2. **Secret Gardens:** Many residents of Tissington open their gardens every year to the general public. This year the date is set as 31<sup>st</sup> July. Sir Richard has organised musicians from Cheadle to come and play. They are hoping to visit and play in the resident's garden as well as the hall.
3. **Clean 4 The Queen:** Sir Richard would ask for volunteers in Autumn to conduct a tidy up campaign, after the busy summer tourist season. As this exercise benefits the village in general.
4. **Village Phone Box:** Cllr Carr asked the Clerk to report the BT phone box as it is in need of repair. This has been reported and inspected by BT, repair should be, week commencing 7<sup>th</sup> December. Works No: EM9AAG33, as of yet, still not fixed, clerk to chase. Still ongoing.
5. **Ford Sign:** With the recent rainfall the depth gauge road sign at the ford has fallen over, this was reported the day after it happened. The works number is F122709, and reported as urgent. Clerk to follow up. Still ongoing.

**2150 TMP (Tissington Traffic Management Plan) Update:** Sir Richard Fitzherbert is to have a meeting with Cllr Lesley Roberts, and hopes this will bring progress on a parking plan for Tissington.

#### **2151 Village Website & Face book Page:**

- a. **Clean 4 the Queen:** Information to be added to notice board, face book and website.  
**Website address:** tissingtonandleahallparishcouncil.weebly.com (all lower case, all one word) Google search.  
**Face Book Page:** Tissington and Lea Hall Parish Council (a general search in face book should be ok)

#### **Discussion Points:**

1. Vicar: The church will have no permanent Vicar for the foreseeable future.
2. Severn Trent Water will be asked to repair the road in front of Church House which has puddles form at times of high rainfall.
3. The Well Dressing Committee will provide residents with reusable Car Passes, instead of the old format which had dates on and were one use only.

**Date of next meetings:** Village Hall, 7.30pm: Monday 6<sup>th</sup> June  
Monday 22<sup>nd</sup> Aug  
Monday 3<sup>rd</sup> October

Signed ..... Date ..... Chris Carr **Chairman**

