

TISSINGTON AND LEA HALL PARISH COUNCIL

Minutes of the meeting held on 24th April 2017 at Tissington Village Hall

Present: Chairman: Chris Carr, Vice Chairman: Sir Richard Fitzherbert, John Etches, Stuart Naylor, George Maxwell, **Clerk:** Joanne Poitevin

Apologies: None

2191 Declaration of member's interest: Chris Carr as a Peak Park Member, Sir Richard declares his position as a DDC councillor.

2192 Minutes of the meeting on: 13th February 2017 were circulated and signed as correct. The minutes are to be sent to the parish magazine.

2193 Raised points from last meet:

1. **Drain Survey and Sweep:** The road from Rakes lane to Shaplow Cottages has experienced flooding at least 3 times in recent months. The road drains have been neglected for some time. The drains are the responsibility of the Highways, they have been in contact but there has been no maintenance as yet. Followed up again. Remain on record.
2. **Church Road:** The road in front of the Church drive often is potted with large puddles, the clerk has requested a tarmac patching from Highways to even the road as rain can sometimes accumulate for days after rain. STW has been contacted by Helen Walker (parishioner) as there is sometimes a leak from outside the drive of Church House. STW has attended and the situation will be monitored for further leaks.

2194 Audit Process & Procedure Annual Review:

- a. The Annual Governance Statement. Agreed and Approved by all Councillors
- b. Adoption of Standing Orders: Approved
- c. Financial Regulations: Approved
- d. Equal Opportunity Policy: Approved
- e. Tissington & Lea Hall Parish Council Insurance Review: Approved
- f. Parish Clerk Employment Contract: Reviewed and Approved

2195 Finance:

1. The table below defines finances for February & March 2017 presented to the councillors:

Date	Chq No	Item description	In	Out	Balance
		Opening Balance			£4807.06
1 st Feb 2017	416	Tissington Estate RoW maint grant		£495.00	£4312.06
1 st Feb 2017	417	J Poitevin Clerks Wages		£280.22	£4031.84
		Closing Balance			£4031.84

Cheques presented to the councillors with the financial report were approved.

1. Cheques Presented for Signature:

- a. Clerks wages for Dec & Jan: Chq no: 418 £280.22
- b. Tissington Estate Playing Field Final Rent: Chq no: 419 £26.47
- c. DALC subscription: Chq no: 420 £63.90
- d. PPPF subscription: Chq no: 421 £6.00
- e. Parish Insurance Fee: Chq no: 422 £160.65
- f. All Cheques Approved and signed

2. Accounts Business:

- a. John Etches name needs to be added to the cheque book signature portfolio of the Parish Council.

3. Precept 2017/18:

- a. The Councillors discussed the budget requirement for 2017/18 Precept. The councillors considered the current financial situation, which can be considered as healthy. But, also considered any spending which may become necessary in the next financial year that will require a large budget, i.e. resurfacing the footpath in front of the village hall. Therefore, the councillors agreed that the precept request would be £2500, holding it at the same level of the last precept.

4. Annual Audit Return:

- a. The table below defines the yearly Audit report 2017 values submitted by the Parish Clerk.

Audit	2015/16	2016/17
Total Balances at year start	4100	3830
Add Precept amount	3000	2500
Add all other incoming	1208	1051
minus staff cost	1572	1681
minus all other expenses	2906	1669
Balances for year end	3830	4031

Balance brought forward 1 st April 2015	£3830
Income during the year	£3551
Sub-Total	£7381
Less Expenditure	£3350
Closing bank balance on 31 st March 2016	£4031
Less non presented cheques	none
Closing balance in cheque book on 31 st March 2016	£4031

Note: That the end of year figure of £4031 agrees with the end of month sum in the bi-monthly financial report. This is a report the clerk presents at every meeting. This figure also agrees with the Bank statement and the Cheque book.

The Chair Chris Carr therefore approved and signed the Annual Audit statement for 2016/17 and requested the Clerk to complete the required procedure, and send the accounts to Janice Jackson for the Internal Audit, after which submitting the accounts to Grant Thornton.

Exercise of Public Rights: Notice of date of commencement of period for the exercise of public rights.

Date of Announcement 1st June 2017

Commencing on 5th June and ending on 14th July 2017

2196 Planning: No Planning applications have been received for consideration.

2197 Tissington Parish Business

1. **Village Phone Box:** The phone box has been added to the BT list for a new coat of paint. BT cannot guarantee a date for this, although the clerk stressed the importance of Well Dressing, listed phone box, company perception, etc, it didn't seem to help.
2. **Manholes STW:** The manholes at the Street are in need of repair. The clerk has now reported this to DDDC who passes on the info to STW. Case number: 8182342 Clerk to follow up again
3. **Footpath:** The Wibben Hill Farm a footpath sign and style need replacing. The Peak Park Ranger has inspected the style and left material with Mike Herridge who will erect the gateway kit. Chris Carr to follow up.
4. **Playing Field:** The conditions of the lease insist that the field is restored to the original condition. Therefore, Cllr Chris Carr agreed to remove all furniture by the end of February, i.e. Goalpost, BBQ, and Gazebo Archway. For future reference, the original field is mainly grass, with an area of semi gravel/hard surface near the two small paddocks, under this area is a tank installed by STW. These are the conditions in which the field will be returned to Tissington Estate with no further redress from the Parish Council. Agreed by all councillors.
5. **Defibrillator:**
 - a. The councillors agreed to support the placing of a defibrillator within the village on the Tea Rooms. Tissington Parish Council would like to contribute £300 towards the cost to bring the amount already raised by various activities in the village. The clerk has notified Sarah Allen of this amount available to the fund, which with some match funding from a charity should suffice to be able to obtain the equipment.

2198 TMP (Tissington Traffic Management Plan) Update: Sir Richard is holding meetings again with a total review of the village parking issues of the village. The trail car park is currently undergoing resurfacing and access is being widened at the top of the drive into the car park.

2199 Village Website & Face book Page:

Website update: The website gets approximately 10 hits per week, with 8 unique visitors.

Website address: tissingtonandleahallparishcouncil.weebly.com (all lower case, all one word) Google search.

Face Book Page: **Search: Tissingtonandleahallparishcouncil** 16 Followers. For updates of local council events and information. Both sites will be updated with the dates of the AGM meeting on 24th April.

Discussion Points:

1. **Church Fete:** The Osmaston Band has been booked for the church fete on Sunday 30th July.
2. **Bassetwood Farm Drive:** The drive from Peters Barn to Bassetwood Farm and Tissington Wood Farm is being resurfaced from the 16th May. The new surface will include passing places to ensure the verges are not eroded by traffic.
3. **Elections:**
 - a. **4th May County Councillor for Dovedale Division:** The Clerk has displayed the legal document in the village notice board.
 - b. **8th June General Election:** The legal document will be displayed in the village notice board on the 5th May.
4. **Saw Pit Hill Signage:** After the incident on Sawpit Hill where an articulated lorry driver was directed by SatNav the verge was severely damaged. Sir Richard proposed a sign for the area near the salt bin to discourage drivers with large vehicles from this route. It was noted that the farms at the end of this road should not be affected. Sir Richard is requested to order the sign and provide the Parish Council with an invoice.

Date of next meetings: Village Hall, 7.30pm General meeting: Monday 24th July
Monday 11th September

Signed DateChris Carr **Chairman**